

APA / AIA PLACEMENT SERVICE REGISTRATION FORM
JULY 1, 2010 — JUNE 30, 2011

INSTITUTIONS

Please TYPE or PRINT CLEARLY

Institution Name _____ (For Office Use)
Institutional Representative _____
Address _____
City, State, Postal Code _____
Country _____
Telephone _____ Fax _____ E-Mail _____

_____ represents our institution. (Note: Membership in APA or AIA is **not** required for the Institutional representative.)
(Print Name of Representative)

As the Institutional Representative, I have read and agree to follow the Guidelines governing the use of the Placement Service.

(SIGNATURE OF INSTITUTIONAL REPRESENTATIVE IS REQUIRED)

PLACEMENT SERVICE PACKAGES:

- COMPREHENSIVE SERVICE (E-MAIL)** \$300.00
A) ADVERTISEMENT in *Positions for Classicists and Archaeologists*
B) Use of the INTERVIEWING FACILITIES / APA INTERVIEW SCHEDULING at the Annual Meeting
C) A subscription, via E-MAIL, to *Positions for Classicists and Archaeologists*
- COMPREHENSIVE SERVICE (U.S. POSTAL SERVICE)** \$350.00
Includes "A" and "B" listed above, and U.S. Postal Service delivery of *Positions* Subscription

SUBSCRIPTION TO POSITIONS FOR CLASSICISTS AND ARCHAEOLOGISTS ONLY:

- Via **E-MAIL** \$25.00
- Via **U.S. POSTAL SERVICE** \$50.00

OTHER SERVICES AVAILABLE:

- ADVERTISEMENT ONLY (Pre-Convention - July 1, 2010 through January 15, 2011)** \$100.00
One time insertion in *Positions*, PLUS job announcement posted on APA Web Site
- ADVERTISEMENT ONLY (Post-Convention - January 16, 2011 through June 15, 2011)** \$75.00
One time insertion in *Positions*, PLUS job announcement posted on APA Web Site

PAYMENT OPTIONS:

Return this form with payment to:
American Philological Association
Placement Service
292 Claudia Cohen Hall
University of Pennsylvania
249 S. 36th Street
Philadelphia, PA 19104-6304
FAX: 215-573-7874

(Check www.apaclassics.org for our current address before submitting registration forms.)

CHECK Total Enclosed _____
 MONEY ORDER
 VISA
 MASTER CARD

(Credit Card Number) (Exp. Date)

(Signature)
 SEND INVOICE _____
(MUST PROVIDE PURCHASE ORDER NUMBER.)

THIS IS NOW A 2-PAGE FORM. IF PLACING AN AD, PAGE TWO MUST BE COMPLETED.

This page MUST be completed if your institution is placing an advertisement with the Placement Service.

If any institution advertises more than one position during the Placement Service year, a separate form (Page 2 Only) *MUST* be completed for *EACH POSITION* that is listed.

Institution Name _____

Month/Year Advertisement Will Appear in *Positions*: _____

Position Title _____

Position Rank (*check ONE response only*):

- | | |
|--|---|
| <input type="checkbox"/> Lecturer | <input type="checkbox"/> Instructor |
| <input type="checkbox"/> Assistant Professor | <input type="checkbox"/> Visiting Assistant Professor |
| <input type="checkbox"/> Associate Professor | <input type="checkbox"/> Visiting Associate Professor |
| <input type="checkbox"/> Professor | <input type="checkbox"/> Visiting Professor |
| <input type="checkbox"/> Open | <input type="checkbox"/> Other: _____ |

Position Type (*check ONE response only*):

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Non Tenure-Track | <input type="checkbox"/> Tenure-Track |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Open |
| <input type="checkbox"/> Adjunct | |

Is This Position:

- Approved / Definite
- Possible / Pending Budgetary Approval

Our institution plans to conduct interviews at the Annual Meeting Yes No

If any members of your search committee have any special needs, please call our office prior to the convention (Phone: 215-898-4975) so that we can ensure all facilities are ADA compliant.

According to the APA Placement Guidelines, institutions are required to notify the APA of the outcome of each advertised position, including the following information: whether search was suspended or cancelled; full name and gender of person hired; rank and type of position; whether job is a new position/line in your department. In the Spring, a questionnaire will be sent to your institution for this purpose, and we ask that you respond via fax or regular mail in a timely manner. This information will be entered into the Placement database for statistical purposes and will be published in the "University and College Appointments" section of the APA *Newsletter*.

CANDIDATES

Please **TYPE** or **PRINT CLEARLY**

Name _____ (For Office Use)
Address _____
City, State, Postal Code _____
Country _____
Phone _____
E-mail Address _____

I am currently a member of the: APA AIA Both Associations (To utilize the Placement Service, APA or AIA membership **MUST** be current.)

When did you pay your 2010 association membership dues? _____

COMPREHENSIVE SERVICE PACKAGES:

To purchase the **Early Rate Comprehensive Package**, registration forms and payment **MUST BE RECEIVED (NOT POSTMARKED)** at the APA Office by **OCTOBER 31, 2010. THERE WILL BE NO EXCEPTIONS.**

- EARLY RATE COMPREHENSIVE SERVICE (E-MAIL) \$20.00**
A) Some ADVANCE NOTICE of SCHEDULED INTERVIEWS taking place at the Annual Meeting (via e-mail)
B) Use of the INTERVIEWING FACILITIES at the Annual Meeting
C) A subscription, via E-mail, to *POSITIONS FOR CLASSICISTS AND ARCHAEOLOGISTS*
- EARLY RATE COMPREHENSIVE SERVICE (U.S. POSTAL SERVICE) \$35.00**
Includes "A" and "B" listed above, and U.S. Postal Service Delivery of *POSITIONS* subscription
- LATE RATE COMPREHENSIVE SERVICE PACKAGE (E-MAIL) (begins November 1, 2010) \$50.00**
Includes "B" listed above, and an E-mail Subscription to *POSITIONS*
- LATE RATE COMPREHENSIVE SERVICE PACKAGE (U.S. POSTAL) (begins November 1, 2010) . . \$65.00**
Includes "B" listed above, and U.S. Postal Service Delivery of *POSITIONS* subscription

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249 S. 36th Street
Philadelphia, PA 19104-6304
FAX: 215-573-7874

(Check www.apaclassics.org for our current address before submitting registration forms.)

TOTAL PAYMENT ENCLOSED: _____

Check
 Money Order
 Visa
 MasterCard

Card Number _____ Exp. Date _____
Signature _____

PLEASE CHECK THE ONE (1) BOX THAT BEST DESCRIBES YOU:

- A. I am a candidate searching for a position. (All candidates **MUST** complete **PAGE 2**.)
- B. **I am NOT a candidate.** I wish only to receive a subscription to *Positions for Classicists and Archaeologists*.

IMPORTANT:

NO CONVENTION INTERVIEW MATERIALS WILL BE SENT TO YOU IF YOU CHOOSE OPTION "B."

If you plan to attend the Annual Meeting, and if you have any special needs, please call our office prior to the convention (Phone: 215-898-4975) so that we can ensure that all facilities are ADA compliant.

The AIA/APA Joint Committee on Placement strongly encourages candidates to answer **ALL** the questions on this registration form. Your cooperation makes it possible for us to collect accurate statistics and to analyze trends in placement and hiring in the discipline with a view toward correcting inequities. Demographic information from this form will be matched up anonymously with statistics on interviews and hiring for aggregate data collection only. Information on individuals will not be released to any individual or organization.

| | |
|---|---|
| <p>What is your sex?</p> <p><input type="checkbox"/> Male <input type="checkbox"/> Female</p> | <p>What is your age group?</p> <p><input type="checkbox"/> Under 30 <input type="checkbox"/> 30-39 <input type="checkbox"/> 40-49</p> <p><input type="checkbox"/> 50-59 <input type="checkbox"/> 60 +</p> |
| <p>What is your marital status?</p> <p><input type="checkbox"/> Single <input type="checkbox"/> Married</p> <p><input type="checkbox"/> Other long-term relationship</p> | <p>What is your citizenship status?</p> <p><input type="checkbox"/> U.S.</p> <p><input type="checkbox"/> Canadian</p> <p><input type="checkbox"/> Non-citizen resident of the U.S.</p> <p><input type="checkbox"/> Non-citizen resident of Canada</p> <p><input type="checkbox"/> Other (please specify): _____</p> |
| <p>How often have you sought employment through the APA/AIA Placement Service?</p> <p><input type="checkbox"/> This is the first time <input type="checkbox"/> Once before</p> <p><input type="checkbox"/> Twice before <input type="checkbox"/> Three times before</p> <p><input type="checkbox"/> Four or more times before</p> | <p>What is your current employment status?</p> <p><input type="checkbox"/> Graduate Student <input type="checkbox"/> Part-time / Adjunct Faculty</p> <p><input type="checkbox"/> Full-time Primary/Secondary School <input type="checkbox"/> Full-time / Non-Tenure Track</p> <p><input type="checkbox"/> Full-time / Tenure-Track <input type="checkbox"/> Full-time Tenured</p> <p><input type="checkbox"/> Administration <input type="checkbox"/> Unemployed</p> <p><input type="checkbox"/> Other Non-Academic Employment</p> |
| <p>What university granted (or will grant) your Ph.D. (or equivalent degree)?</p> <p>_____</p> <p>Year your Ph.D. (or equivalent degree) was/is:</p> <p><input type="checkbox"/> Earned _____</p> <p><input type="checkbox"/> Anticipated _____</p> | <p>How many positions do you plan to apply for this year?</p> <p><input type="checkbox"/> 1-5 <input type="checkbox"/> 6-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> Over 20</p> |
| <p>What is your principal area of interest? (Please check ONLY ONE response.)</p> <p><input type="checkbox"/> Greek Literature <input type="checkbox"/> Latin Literature</p> <p><input type="checkbox"/> Greek History <input type="checkbox"/> Roman History</p> <p><input type="checkbox"/> Ancient Philosophy <input type="checkbox"/> Art/Archaeology</p> <p><input type="checkbox"/> Linguistics <input type="checkbox"/> Comparative Literature</p> <p><input type="checkbox"/> Religion <input type="checkbox"/> Other _____ (please specify)</p> | <p>How many scholarly articles do you have in print or accepted for publication?</p> <p><input type="checkbox"/> None <input type="checkbox"/> 1 - 2 <input type="checkbox"/> 3 - 4 <input type="checkbox"/> 5 - 9 <input type="checkbox"/> 10 +</p> |
| <p>What is your race/ethnicity? Please select ONLY ONE response.</p> <p><input type="checkbox"/> Aboriginal Peoples (Canada)</p> <p><input type="checkbox"/> American Indian or Alaska Native</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> Black or African American</p> <p><input type="checkbox"/> Hispanic or Latino/a</p> <p><input type="checkbox"/> Native Hawaiian or Other Pacific Islander</p> <p><input type="checkbox"/> White</p> <p><input type="checkbox"/> Other (please specify) _____</p> | <p>Do you have a book or monograph in print or accepted for publication?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |

Please return this completed form to the address listed at the bottom of Page 1.